



# THE POST OAK

HOTEL AT UPTOWN HOUSTON

| MEETING SPACE                                                                                                         | Dimensions  | Square Footage | Ceiling Height |  Reception |  Banquet Rounds<br>8 / 10 / 12 |  Crescent<br>6 / 8 |  Theatre |  Classroom<br>2 Per / 3 Per 6' |  U- Shape<br>2 Per / 3 Per 6' |  Hollow Square<br>2 Per / 3 Per 6' |  Conference<br>2 Per / 3 Per 6' |
|-----------------------------------------------------------------------------------------------------------------------|-------------|----------------|----------------|---------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| Grand Ballroom                       | 160' X 100' | 16,000         | 22'            | 1685                                                                                        | – / 1120 / 1236                                                                                                  | 672 / 896                                                                                             | 1600                                                                                        | 672 / 1120                                                                                                        | 124 / 186                                                                                                        | 152 / 228                                                                                                             | 96 / 144                                                                                                           |
| Grand Ballroom I                     | 80' X 100'  | 8,000          | 22'            | 845                                                                                         | – / 560 / 612                                                                                                    | 336 / 448                                                                                             | 800                                                                                         | 432                                                                                                               | 62 / 93                                                                                                          | 76 / 114                                                                                                              | 48 / 72                                                                                                            |
| Grand Ballroom II                    | 80' X 100'  | 8,000          | 22'            | 845                                                                                         | – / 560 / 612                                                                                                    | 336 / 448                                                                                             | 800                                                                                         | 432                                                                                                               | 62 / 93                                                                                                          | 76 / 114                                                                                                              | 48 / 72                                                                                                            |
| Grand Ballroom Foyer South           | 104' X 55'  | 5,736          | 19'            | 670                                                                                         | –                                                                                                                | –                                                                                                     | –                                                                                           | –                                                                                                                 | –                                                                                                                | –                                                                                                                     | –                                                                                                                  |
| Grand Ballroom Foyer East            | 160' X 18   | 5,128          | 16'            | 600                                                                                         | –                                                                                                                | –                                                                                                     | –                                                                                           | –                                                                                                                 | –                                                                                                                | –                                                                                                                     | –                                                                                                                  |
| Post Oak Ballroom                    | 47' X 58'   | 2,726          | 16'            | 285                                                                                         | 160 / 200 / –                                                                                                    | 120 / 160                                                                                             | 253                                                                                         | 104 / 156                                                                                                         | 38 / 57                                                                                                          | 48 / 72                                                                                                               | 36 / 54                                                                                                            |
| Post Oak Foyer                       | 30' X 8'    | 240            | 16'            | 200                                                                                         | –                                                                                                                | –                                                                                                     | –                                                                                           | –                                                                                                                 | –                                                                                                                | –                                                                                                                     | –                                                                                                                  |
| Live Oak                             | 46' X 31'   | 1,426          | 10'            | 150                                                                                         | 80 / 100 / –                                                                                                     | 60 / 80                                                                                               | 126                                                                                         | 40 / 60                                                                                                           | 20 / 30                                                                                                          | 12 / 18                                                                                                               | 18 / 26                                                                                                            |
| White Oak                                                                                                             | 46' X 30'   | 1,380          | 16'            | 145                                                                                         | 80 / 100 / –                                                                                                     | 60 / 80                                                                                               | 94 / 140                                                                                    | 40 / 60                                                                                                           | 20 / 30                                                                                                          | 28 / 42                                                                                                               | 18 / 26                                                                                                            |
| Pin Oak                              | 31' X 38'   | 1,178          | 14'            | 120                                                                                         | 64 / 80 / –                                                                                                      | 48 / 64                                                                                               | 95                                                                                          | 40 / 60                                                                                                           | 16 / 24                                                                                                          | 20 / 30                                                                                                               | 16 / 24                                                                                                            |
| Red Oak                              | 35' X 28'   | 980            | 16'            | 100                                                                                         | 56 / 70 / –                                                                                                      | 42 / 56                                                                                               | 96                                                                                          | 44 / 66                                                                                                           | 20 / 30                                                                                                          | 24 / 36                                                                                                               | 20 / 30                                                                                                            |
| Willow & Scarlet                                                                                                      | 23' X 40'   | 920            | 14'            | 95                                                                                          | 48 / 60 / –                                                                                                      | 36 / 48                                                                                               | 90                                                                                          | 28 / 42                                                                                                           | 22 / 33                                                                                                          | 24 / 36                                                                                                               | 24 / 36                                                                                                            |
| Golden Oak                         | 31' X 26'   | 806            | 10'            | 85                                                                                          | 40 / 50 / –                                                                                                      | 30 / 40                                                                                               | 48                                                                                          | 18 / 27                                                                                                           | 12 / 18                                                                                                          | 16 / 24                                                                                                               | 10 / 14                                                                                                            |
| Chestnut                           | 25' X 26'   | 598            | 14'            | 65                                                                                          | 32 / 40 / –                                                                                                      | 24 / 32                                                                                               | 50                                                                                          | 16 / 24                                                                                                           | 14 / 21                                                                                                          | 16 / 24                                                                                                               | 16 / 24                                                                                                            |
| Laurel Oak                         | 21' X 28'   | 588            | 14'            | 65                                                                                          | 40 / 50 / –                                                                                                      | 30 / 40                                                                                               | 70                                                                                          | 24 / 36                                                                                                           | 12 / 18                                                                                                          | 16 / 24                                                                                                               | 16 / 24                                                                                                            |
| Scarlet                            | 23' X 20'   | 460            | 14'            | 45                                                                                          | 16 / 20 / –                                                                                                      | 12 / 16                                                                                               | 40                                                                                          | 12 / 18                                                                                                           | 10 / 15                                                                                                          | 12 / 18                                                                                                               | 12 / 16                                                                                                            |
| Willow                             | 23' X 20'   | 460            | 14'            | 45                                                                                          | 16 / 20 / –                                                                                                      | 12 / 16                                                                                               | 40                                                                                          | 12 / 18                                                                                                           | 10 / 15                                                                                                          | 12 / 18                                                                                                               | 12 / 16                                                                                                            |
| Boardroom                                                                                                             | 28.5' X 14' | 399            | 10'            | –                                                                                           | –                                                                                                                | –                                                                                                     | –                                                                                           | –                                                                                                                 | –                                                                                                                | –                                                                                                                     | 12 / 16                                                                                                            |
| Executive Meeting Level Foyer I    | 160' X 18'  | 2,880          | 16'            | 300                                                                                         | –                                                                                                                | –                                                                                                     | –                                                                                           | –                                                                                                                 | –                                                                                                                | –                                                                                                                     | –                                                                                                                  |
| Executive Meeting Level Foyer II   | 18' X 69'   | 1,242          | 10.5'          | 130                                                                                         | –                                                                                                                | –                                                                                                     | –                                                                                           | –                                                                                                                 | –                                                                                                                | –                                                                                                                     | –                                                                                                                  |
| Executive Meeting Level Foyer III  | 24' x 25'   | 600            | 11'            | 70                                                                                          | –                                                                                                                | –                                                                                                     | –                                                                                           | –                                                                                                                 | –                                                                                                                | –                                                                                                                     | –                                                                                                                  |

\* Max of (112) 66-inch rounds in Ballroom or (103) 72-inch rounds